

The Village of Northfield

REGULAR COUNCIL MEETING

January 10, 2018

The meeting was called to order by Mayor Nehez at 7:30 p.m.

The Pledge of Allegiance was led by Mayor Nehez.

ROLL CALL was read by Ms. Ingrassia. The following officials were present: Mayor Nehez, Councilpersons Nick Magistrelli, Alan Hipps, Renell Noack, and Gary Vojtush. Also present were Law Director Brad Bryan, Engineer Rich Wasosky, Fire Chief Jason Buss, and Service Director Jason Walters. Note: Council Person Keith Czerr arrived at 7:40pm.

APPROVAL OF THE MINUTES:

A motion to approve the Minutes of the December 13, 2017 Council Meeting was made by Ms. Noack, seconded by Mr. Hipps. All were in favor of approval of the Minutes from the December 13, 2017 Council Meeting with Mr. Vojtush abstaining.

APPOINTMENT OF COUNCIL PRESIDENT:

Mayor Nehez stated according to the Charter of the Village of Northfield, at the first meeting of the year, Council is required to appoint a Council President. Ms. Noack made a motion to nominate Mr. Magistrelli. Mr. Hipps seconded the nomination of Mr. Magistrelli. All were in favor of the motion to appoint Council Person Nicholas Magistrelli as President of Council, none opposed. Mr. Magistrelli thanked his peers for the position and stated he looks forward to continuing to move the Village forward in 2018.

PRESENTATION OF PETITIONS, MEMORIALS, AND REMONSTRANCES:

At this time Mr. Mike Rasor, a resident of Stow, Ohio, stepped up to the podium and introduced himself. Mr. Rasor stated he is a City of Stow Council Member announced his candidacy for the 37th District, Ohio House of Representatives. Mr. Rasor continued he wished to listen to what is going on in the Village of Northfield and give out his contact information should the Village need his assistance with anything.

At this time, Mayor Nehez introduced Jacqueline Ward of Kim Group, LLC. Ms. Ward stated Kim Group, LLC is a company that offers digital advertising and signage. Ms. Ward continued this signage would be placed at both entrances of the Village of Northfield on the Route 8 corridor. Ms. Ward stated the digital signs would be a way to communicate important goings-on within the Village of Northfield, such as school closings, recognition to students of the week in the Nordon School District, and advertising. Ms. Ward said these digital signs would provide a revenue stream to the Village and would be installed at no cost to the Village. Mayor Nehez asked if the size of the digital signs would be the size of a banner. Ms. Ward replied the size of the digital size can be negotiated. Mr. Vojtush asked if there would be commercial advertising. Ms. Ward explained the commercial advertising is what provides the revenue stream to the Village. Mr. Bryan asked how the amount of the payment to the Village would be established. Ms. Ward stated there are a couple ways the revenue stream can be set-up, either by land lease or percentage of advertising revenue. Mr. Magistrelli stated this seems very interesting, and he would

like to see this up in another community. Mr. Magistrelli stressed that Mr. Hipps has spear-headed a zoning overlay district project for the Route 8 corridor, and there is much to do to complete this project. Mr. Magistrelli also stated the digital signage must fit into the mold of the new zoning overlay district. Ms. Ward asked how long until the zoning overlay district is completed. Mr. Bryan stated this project should be completed this year, and then it must be implemented. Ms. Ward said she has been trying to get digital signage in Northfield Village for ten years, and she will be happy to wait until the zoning overlay district project is complete. Mr. Bryan asked if there are other communities where the Councilpersons can observe the proposed signage. Ms. Ward stated she had hoped to have the Village of Northfield pilot this program because of the small, quaint, charming character of the Village. Ms. Ward continued she could bring in an example to show Council so they can see what digital signage she is proposing. Ms. Noack stated that having a physical example to view would be advantageous as seeing is believing. Ms. Ward asked if she could come back to show Council an example of the digital signage. Mr. Magistrelli asked if she could come back after the zoning overlay district project was complete so that it could fit into the image that the Village is trying to establish with the Route 8 corridor. Ms. Ward thanked Council for their time and expressed her confidence in the proposal fitting in with the new planning and changes Council is working toward with the zoning overlay district.

At this time, Mr. Czerr entered the meeting. Mr. Bryan swore Mr. Czerr in for his new term as the Ward B Council Representative to the Village of Northfield.

REPORTS OF MUNICIPAL OFFICERS:

Mayor Jesse Nehez – Mayor Nehez stated he has been working with companies that would like to move into the Village. Mayor Nehez stated he cannot name specifics. Mr. Vojtush asked whether the Mayor was able to give a location of the potential new companies would locate. Mayor Nehez stated they are looking at the Snell property.

Finance Director, Tricia Ingrassia – Ms. Ingrassia stated three items were distributed to Council. Ms. Ingrassia continued the first two are the month-end reports for both November and December 2017 with the reconciliations. Ms. Ingrassia requested a motion for acknowledgement of receipt of the November and December 2017 month-end reports and reconciliations. A motion was made by Mr. Magistrelli, seconded by Ms. Noack. All were in favor of acknowledgement of receipt of the November and December month-end reports and reconciliations, none opposed.

Ms. Ingrassia stated the unencumbered cash carryover for 2017's year-end for all funds was just over three million dollars, and the unencumbered cash balance for the General Fund only was just over two million dollars. Mr. Vojtush asked if those numbers were on one of the reports distributed to Council. Ms. Ingrassia stated the report title is Statement of Cash Position w/ MTD (month to date).

Ms. Ingrassia stated the final item for Council was the list of super blanket purchase orders. Ms. Ingrassia said these are purchase orders that are made to vendors frequently used by the Village Departments. Ms. Ingrassia stated there are some of these vendors that have a super blanket amount that are in excess of the Mayor's \$5,000.00 spending authority. Ms. Ingrassia referenced the encumbrance report which itemizes all the super blankets that have been encumbered (report attached). Ms. Ingrassia specified all the super blankets and purchase orders that required a motion for approval by Council due to their encumbrance exceeding the Mayor's

spending authority. A motion for approval of these encumbrances that exceed the Mayor's \$5,000.00 spending authority was made by Mr. Magistrelli, seconded by Mr. Vojtush. All were in favor of the motion, none opposed.

Engineer, Rich Wasosky – Report attached.

Regarding Ledge Road Reconstruction Phase 2 Final Plans:

There are 23 temporary easements that have to be obtained on Ledge Road. Ms. Noack asked if there was a deadline to obtain the temporary easements. Mr. Wasosky stated he would like to have them all obtained by February to make certain we have the proper amount of time to bid the contract in order to have the project begin by April.

Regarding the S.R. 8 and Russo's Pizza Shop Flooding Report:

Mayor Nehez asked if anyone has been in contact with Mr. Russo to listen to his complaints. Mr. Czerr stated he spoke with Mr. Russo, and Mr. Russo maintains the trench drain at the storefront is sufficient to hold the rainwater should a storm occur. Mr. Czerr continued stating Mr. Russo says the storm drain on Route 8 is what causes his restaurant to flood. Mr. Wasosky said that is not quite true and explained that indeed Route 8's storm drain is not properly sized, but he also has a trench drain that is undersized. Mr. Walters reiterated the size of the drainage system around the establishment was not sufficient, but that focusing on getting the storm drain on Route 8 opened up would be the first step in rectifying the flooding problem. Mr. Vojtush asked Mr. Wasosky for a copy of the report submitted to the Ohio Department of Transportation so that a representative of the Village could discuss this with Mr. Russo. Mr. Wasosky stated he has tried numerous times to explain to Mr. Russo the details of what is causing the flooding, but Mr. Russo does not agree.

Mr. Wasosky added an item not contained in his written report. The Village was notified that NOPEC was giving the Village a grant for approximately \$12,000.00 for the implementation of any new energy efficient changes within the Village buildings or street lights. Mr. Wasosky discussed the Mayor's wish to make changes to the bulbs in the street lights. Mr. Wasosky explained that if the street lights were changed from mercury vapor to LED that it would cost the Village more money monthly because of the contract we have for the street lights. Mr. Wasosky said there are more things that need to be considered on the street lights, but he felt the Village would be able to use the grant for a change in something that increases energy efficiency within the Village to save tax payer dollars.

Finally, Mr. Wasosky discussed the next Issue 2 funding approval. Mr. Wasosky would like to submit an application for a 50% grant to Issue 2 for the final traffic signal on Route 8 at the Olde 8 intersection with Council's approval. Mayor Nehez asked to allow time to have the Finance Director review funding availability.

Mr. Hipps asked what the full scope of the Houghton Road project is. Mr. Wasosky stated this is a complete rebuild 600 feet from State Route 8 just over the vertical curve near the Service Department building and re-profiling the top of the hill. Mr. Hipps also asked if the NOPEC energy efficiency grant was strictly for electric usage. Mr. Wasosky stated he thought the Village was enrolled in NOPEC for both gas and electric. Mr. Hipps asked what changing out the street lights entailed, and Mr. Wasosky explained the transition. Mr. Hipps stated he would like to discuss with the Police and Fire Departments where they felt dark spots in the Village were and perhaps install additional lighting. Mr. Wasosky agreed.

Mr. Vojtush asked Mr. Wasosky, regarding the Ledge Road Project Phase 2, if Mr. Wasosky would discuss the City of Macedonia's request for an underground storage tank for the

increased impervious surface being added by the installation of sidewalks to Ledge Road on the north side that will affect drainage near North Bedford Road in Macedonia. Mr. Vojtush stated the water runoff minimally affects the Village, therefore the Village's cost to install this should be minimal if anything at all. Mr. Wasosky stated the addition of the sidewalks will cause drainage issues at Ledge Road and North Bedford to increase, so he can see Macedonia's cause for concern. Mr. Wasosky added he was certain a percentage split for the addition of an underground storage tank would be thoroughly discussed. Mr. Hipps stated he felt Mr. Wasosky could calculate the expected runoff from the addition of the sidewalks and only pay for our portion of the additional runoff. Mr. Wasosky explained that the Village would be tying in to the Macedonia storm sewer. Mr. Wasosky said when this storm sewer was created in Macedonia, it was only created to handle the runoff expected from Macedonia. Mr. Wasosky felt that a reasonable and equitable solution would be reached for both communities.

Law Director, Brad Bryan – Mr. Bryan requested a motion for acceptance of the Mayor's Court Report for December 2017. A motion for acceptance was made by Ms. Noack, seconded by Mr. Vojtush. All were in favor of acceptance (report attached).

Mr. Bryan explained the copier at Ledge Road is in need of replacement. Mr. Bryan stated the next meeting would have a proposal on the agenda for Council's review.

Mr. Bryan discussed the zoning overlay district project and the need for a public meeting. Mr. Bryan asked when Council wished to have this public meeting. Mr. Magistrelli asked if the meeting could be held on February 21, 2018 at 6:30pm. Mr. Bryan recommended that the requested changes from Mr. Wasosky be discussed at the Work Session scheduled for January 24th at 7:00pm after the TREX liquor license discussion at 6:30pm.

DEPARTMENT HEADS:

Police Department, Chief John Zolcus – Chief Zolcus will be at the second Council Meeting in January.

Fire Department, Chief Buss – Report attached.

Mayor Nehez asked Chief Buss if he was looking into the issue with the new business wanting to open up in the Plaza. Chief Buss stated he has a call in to the person, but he has not received a call back.

Regarding the promotions, Mr. Vojtush asked which Captain moved on. Chief Buss stated Colt Eberling has not been with the Department since the end of 2016.

Service Department, Jason Walters – Mr. Walters stated the new chipper and box truck was received and the storm cleanup went well. Mr. Walters stated he has received calls regarding establishing a chipping program, but would like to have a Work Session to discuss this with Council before any decisions are made. Mayor Nehez asked if Christmas trees could be chipped. Mr. Walters said the Christmas trees can go out with the residents' regular trash. Mr. Walters stated he was very proud of the work his Department did to get the storm damage cleaned up and then move right into leaf collection.

Mr. Walters continued the Village has already used 600 tons of salt this winter, which is more than the Village has used in the last two years. Mr. Walters stated he is hoping he doesn't get to the point where we go over our contract amount above the 20% allowed. Mr. Magistrelli

advised Mr. Walters the trucking companies have been instructed to only deliver to ODOT and that all other entities will be rationed.

Mr. Walters discussed the senior snow plowing. Mr. Walters asked that if Council gets calls to kindly remind the senior residents that the amount that is required to plow a senior driveway is four inches.

REPORTS OF THE MUNICIPAL BOARDS AND COMMISSIONS:

Planning Commission, Mr. Hipps – No report.

Recreation Board, Mayor Nehez – Mayor Nehez reported the Recreation Board in January was cancelled due to weather. Mayor Nehez stated the next Recreation Board meeting will be February 1, 2018 at 7:30pm.

Cemetery Board, Mr. Magistrelli – No report.

REPORTS OF THE STANDING COMMITTEES:

Finance, Mr. Magistrelli – Mr. Magistrelli reported the Finance Committee will meet January 24th for a December 2017 and January 2018 meeting at 6:00pm.

Roads/Public Works, Mr. Czerr – No report. Mr. Czerr asked if when the Plaza owner comes to the next Council meeting if we could remain positive. Mayor Nehez stated we will definitely try.

Health and Welfare, Ms. Noack – No report.

Wages and Working Conditions, Mr. Vojtush – No report.

Fire and Safety, Ms. Domzalski – Ms. Domzalski was absent. Mr. Vojtush stated there was no report.

Buildings and Grounds, Mr. Hipps – No report.

Mayor Nehez advised Council to contact Mr. Magistrelli if they are interested in a specific committee for 2018.

LEGISLATION:

2018-01 – An Emergency Resolution Authorizing the Mayor to Enter into an Agreement with Diane Gacom DBA Rocky Hill Web Designs to Maintain the Village's Website for the 2018 Calendar Year (First Reading). A motion to suspend the three reading rule was made by Ms. Noack, seconded by Mr. Magistrelli. All were in favor of suspending the three reading rule, none opposed. A motion for passage was made by Ms. Noack, seconded by Mr. Magistrelli. Mr. Vojtush asked if the cost was the same as last year. Ms. Ingrassia stated the fee increased by \$5.00 more a month. All were in favor of passage, none opposed.

2018-02 – An Emergency Resolution Authorizing the Mayor to Enter into an Agreement with Diane Gacom DBA Rocky Hill to Handle the Village's Sewer Maintenance Fee Billing for 2018 (First Reading). Mr. Bryan advised the price has gone up \$75.00 a month, but that this is the first time Ms. Gacom has raised her rate in all the years she has been doing the billing. A motion to suspend the three reading rule was made by Mr. Magistrelli, seconded by Mr. Vojtush. All were in favor of suspending the three reading rule, none opposed. A motion for passage was made by Mr. Vojtush, seconded by Ms. Noack. All were in favor of passage, none opposed.

2018-03 – An Emergency Resolution Approving a New Collective Bargaining Agreement with the IAM (First Reading). Mr. Bryan stated he sent correspondence discussing the matters of the contract to Council for review and reiterated there is a deadline for passage. A motion to suspend the three reading rule was made by Mr. Hipps, seconded by Mr. Magistrelli. All were in favor of suspending the three reading rule, none opposed. A motion for passage was made by Mr. Vojtush, seconded by Mr. Magistrelli. All were in favor of passage, none opposed.

2018-04 – An Emergency Resolution Setting Forth the Rates of Pay for Full-Time Members of the Fire Department for 2018 (First Reading). Mr. Bryan stated the increase is a 2.5% increase for all members. A motion to suspend the three reading rule was made by Mr. Vojtush, seconded by Ms. Noack. All were in favor of suspending the three reading rule, none opposed. A motion for passage was made by Mr. Vojtush, seconded by Mr. Magistrelli. All were in favor of passage, none opposed.

2018-05 – An Emergency Resolution Setting Forth the Rates of Pay for Part-Time Members of the Fire Department for 2018 (First Reading). Mr. Bryan explained this is a 2.5% increase across the board. A motion to suspend the three reading rule was made by Mr. Vojtush, seconded by Mr. Magistrelli. All were in favor of suspending the three reading rule, none opposed. A motion for passage was made by Mr. Vojtush, seconded by Mr. Magistrelli. All were in favor of passage, none opposed.

2018-06 – An Emergency Resolution Pertaining to the Rate of Pay for Certain Employees (First Reading). Mr. Bryan explained this involves the non-union employees. A motion to suspend the three reading rule was made by Mr. Vojtush, seconded by Ms. Noack. All were in favor of suspending the three reading rule, none opposed. A motion for passage was made by Mr. Vojtush, seconded by Ms. Noack. All were in favor of passage, none opposed.

2018-07 – An Emergency Resolution Authorizing Euthenics, Inc. to Complete the Final Design Phase for the SR 8 and Ledge Road Traffic Signal Upgrading Project (First Reading). A motion to suspend the three reading rule was made by Mr. Hipps, seconded by Ms. Noack. All were not in favor of suspending the three reading rule. Mr. Czerr: No. Ms. Noack: Yes. Mr. Vojtush: Yes. Mr. Magistrelli: Yes. Mr. Hipps: Yes. There were sufficient votes to suspend the three reading rule. Mr. Bryan asked if there was any discussion or if there was a motion to pass the legislation. A motion for passage was made by Ms. Noack, seconded by Mr. Magistrelli. Mr. Czerr stated the place that most needs a traffic signal is at the corner of either Magnolia or Heights Avenue. Mr. Wasosky stated a traffic signal could not be placed on Route 8 without a permit from the State of Ohio Highway Department. Mr. Wasosky continued that a traffic signal

must be warranted, and the State has not deemed a traffic signal is warranted at Route 8 and Magnolia or Heights Ave. Mr. Czerr was satisfied with Mr. Wasosky's explanation and stated that a signal at Houghton might help break up the traffic and allow residents of Magnolia and Heights to pull out onto Route 8. Mr. Bryan continued with the vote for passage. All were in favor of passage, none opposed. The Resolution passed.

2018-08 – An Emergency Resolution Authorizing Euthenics, Inc. to Complete the Final Design Phase for the Houghton Road Reconstruction and Northfield Road Traffic Signals Upgrading Project (First Reading). A motion to suspend the three reading rule was made by Mr. Magistrelli, seconded by Ms. Noack. All were in favor of suspending the three reading rule, none opposed. A motion for passage was made by Ms. Noack, seconded by Mr. Magistrelli. All were in favor of passage, none opposed.

2019-09 – An Emergency Ordinance Establishing Section 1268.12 of the Planning and Zoning Code Relating to Prohibited Window Frame Lighting in B-1, B-2, and B-3 Districts (First Reading). Mr. Bryan explained this legislation requires discussion. Mr. Bryan explained that this would be a proactive measure as no one in the Village has the described lighting the Village intends to prohibit. The legislation was kept on first reading.

OLD BUSINESS; NEW BUSINESS; ANNOUNCEMENTS:

Mr. Vojtush announced Ms. Domzalski is presently in labor.

ADJOURNMENT: A motion to adjourn was made by Mr. Vojtush, seconded by Ms. Noack. All were in favor of adjournment, none opposed. The Meeting adjourned at 8:57p.m.

Respectfully submitted by:

Tricia Ingrassia, Clerk of Council